

**SCHOOL TRAVEL PLAN
for
SHALFLEET C E PRIMARY SCHOOL & LITTLE EXPLORERS**

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INTRODUCTION

March 2005

This School Travel Plan is being developed to provide a framework for changing travel habits among parents, pupils and staff at our school in order to reduce car usage and the resulting congestion in the vicinity of the school and to encourage environmental and health awareness.

There has been concern among parents and staff about the road safety issues for a number of years, and as pupil numbers have steadily risen and the pre-school has grown the difficulties have increased. A group of parents have been working on ways to improve matters for the past 2 years.

"To produce and implement a School Travel Plan" forms Action Plan 2 of Shalfleet C E Primary School's School Improvement Plan 2004-2007 (please see Appendix A).

OBJECTIVES

- To reduce car usage and promote our Car Sharing Scheme
- To improve road awareness and safety
- To encourage pupils to walk and/or cycle to school if they live close enough
- To encourage independent travel to school using the school bus service
- To raise awareness of the importance of exercise to maintaining good health
- To increase environmental awareness generally

WORKING PARTY

To devise and implement this Plan we have set up a Working Party consisting of:

Co-ordinator	Fiona Thorpe
Pupils (School Council Representative)	Jenna Crosbie & Freya Thorpe
Parent	Mandy Pearce
Staff Member	Julie Crosbie
Governor	Sandy Capon
Headteacher	Viv Collins
Little Explorers	Lisa Kyme (Manager)
Shalfleet Parish Council Representative	Brenda Baxandall
Ningwood & District Residents Association Representative	Steve French
Local businesses: Horse & Groom Pub	Pete Tigwell (Manager)
Ningwood Nursery	Jonathan Lees

We have also brought in Phill Gardiner from the bus service operators *Optio* for his specialist knowledge.

Our Co-ordinator works in liaison with Helen Stichbury, School Travel Plan Advisor for the Isle of Wight Council, who in turn co-ordinates with partners both within the Council, and external partners.

Minutes of Working Party meetings can be found at Appendix B.

CURRENT SITUATION

OUR SCHOOL

Our school is a primary school (Reception to year 4) in Shalfleet and we also have pre-school on our site - Shalfleet Little Explorers. Little Explorers also runs Breakfast and After-School Clubs and a Holiday Club.

Our school has a rural location in Ningwood which is about a mile from Shalfleet village.

There are 87 pupils at the primary school and 18 members of staff (many of whom job-share).

Our Little Explorers Pre-School has 42 children on the register. 10 children use the Breakfast and After-School Clubs, and the Holiday Club has 25 on the register - aged 2-14 years. There are 8 full time members of staff, 2 other full time staff for the Holiday Club, and 5 regular volunteers.

Our school day begins at 8.35am and finishes at 3pm, with various after school clubs such as football, computer club, choir etc. continuing until 5 or 5.30pm.

The Pre-School currently starts at 9am and finishes at 3.30pm.

We have on site a Breakfast Club which is currently available from 8am and an After School Club which is open until 5pm. These clubs are available to pupils and non-pupils and we have a number of pupils from other schools who join us, especially after school.

Our school is also open for community use and a number of organisations use the facilities including: Shalfleet Community Project for meetings and events, Shalfleet and Ningwood Residents' Association, Cranmore Residents' Association and Shalfleet Parish Council. We have also used our ICT facilities to run adult computer classes in the evening. Our PTFA run a number of fund-raising events which are open to the public including gift evenings, jumble and car boot sales, school fairs and so on.

Our pupils attend a local pool about 2 miles away - The Orchards - for swimming lessons during the Autumn and Spring terms. Class Two swim during school hours, travelling to the centre on a bus provided by the LEA and subsidised by the school. They are then collected by parents/carers. Reception and Class One take it in turns for a weekly visit and are taken and collected by parents/carers.

When we go on school trips we hire a mini-bus owned by another school, use teachers' and parents' cars, or if the numbers involved are high, hire a coach.

We are 3 miles away from Yarmouth Primary School our closest neighbouring school.

Our principal feeder middle school is West Wight Middle in Freshwater, but because our children come from a wide geographical area, we also feed into Trinity, ABK and Node Hill schools in Newport, and Solent Middle in Cowes, each of which is over 5 miles away.

TRAVELLING TO OUR SCHOOL

The Working Party has reviewed our current school travel situation and attach a map of our location at Appendix C. We summarise the current situation as follows:

Physical Features

- We have one entrance for pedestrians and one single lane access for vehicles
- Our pedestrian walkway runs along beside the playing field as far as the car park, primary school pupils then have to cross the car park to the school building entrances
- We have access for the disabled
- We do not have CCTV
- The speed limit immediately outside the school entrance is 30mph, and 40mph on the main adjacent road
- Pavement area immediately outside the school entrance is limited and the road narrow with mainly hedging on both sides and a blind bend approximately 150m from the school entrance

Cars

In our car park we have 17 spaces - 10 are designated for staff and 6 for Car Sharing and / or Visitors, with 1 disabled parking space near to the school entrance. Of the staff spaces, 4 are for the use of Little Explorers staff and 6 by primary school staff.

We do not currently have a designated drop-off zone for pupils transported by car or for pupils transported by taxis.

We do have a serious congestion problem outside the school. There is space for approximately 8 cars to park next to pavement, the remainder of the road has no pavement and cars park immediately next to hedging which means that parents and children have to walk in the road itself to get into school.

The landlord of the Horse & Groom Pub situated across the main road opposite the Station Road junction has kindly allowed parents to use the pub car park outside pub opening hours. Parents and children can walk through the pub garden to a gate next to the road at one of the safest places to cross, although traffic speeds and reduced visibility due to a dip on a bend in the road raise serious road safety issues.

A small number of staff cars have been permitted to use the pub car park and be left there for the duration of the school day.

Road Safety

Following a request from the school, the Isle of Wight Council Road Safety Centre has agreed to send a representative to carry out some pupil and parent training, and we hope this will happen in January / February 2005. We do not currently have Road Safety Education in any other form.

We do not have a school crossing patrol - at the request of the school, the provision of a SCP on the A3054 was considered by the Isle of Wight Council Principal Road Safety Officer in July 2003. At that time it was considered that the location would not pass a safety audit/risk assessment for a patrol site.

We have participated in the Safe Routes to School Scheme.

Walking

Our school is in a rural setting and there are limited pavements in the vicinity. Station Road has a number of blind bends along it and although the speed limit has now been reduced from 40mph to 30mph a number of road users exceed this limit even when there are parked cars along the road.

The main road has pavement for a distance of about one mile along one side of its western approach to the school. A number of children do walk from this direction. Again the speed limit of 40mph is constantly abused.

We do not currently have a walking bus as the children living close enough and with a safe enough route to walk to school are low in number, but we will be asking local parents for their views at our forthcoming Parents' Meeting.

We do not have any type of pedestrian waiting area.

We do allow trainers to be worn to school when pupils walk or cycle - with school shoes to be changed into upon arrival.

A footpath runs from the pedestrian entrance down the side of the school field into the car park. Parents and children have to cross the car park to reach the entrances to the school building. There is a footpath leading from the car park around the front of the school to a further entrance into what is currently the pre-school. The footpaths are in good condition but are not separately lit (as they run next to the school building, external lights do illuminate them).

We have not been able to identify any site which would be suitable for a designated Park and Stride area but would be happy to receive any suggestions!

During 2002 funding was allocated by the Isle of Wight Council to extend the footway on Station Road to enable children to be unloaded safely and walk into school without having to walk in the road. This scheme was dependent on several local residents allowing the Council purchase of part of their land - not all the landowners agreed to this. The Council considered instigating a CPO but this was not put into action. This option is being looked at again by the Working Group in consultation with the residents concerned, although it is understood that funding for such work is now unlikely to be available.

Cycling

We allow cycling and last year had installed by the Isle of Wight Council three Sheffield hoops. A small but significant number of staff and parents with their children cycle to school, a number which increases during the summer, but the road safety aspect of our location, the distances involved and the young age of the majority of children attending means that for many, this is not a safe or feasible method of getting to school.

We do have shower facilities (in our disabled toilet), but we do not currently have any lockers for storage. There are no cycleways around the school.

Public Transport

In our rural setting the only local public transport is Southern Vectis buses. One route stops in the vicinity of the school - the number 7 - with routes / timing as below (taken from Southern Vectis published timetable - Sun 31st Oct 2004 - Sat 19th March 2005):

Mornings:

From Ryde via Newport (0825) and Shalfleet, stopping near school at about 0845

From Freshwater (0807) via Totland, Yarmouth Bus Station (0825), Cranmore (0832), stopping near school at about 0834.

Afternoons:

Stops near school at about 1440 (before end of school day) - onward to Yarmouth

Next service at about 1640 onward to Yarmouth and Totland

Service stops at about 1406 and 1707 for onward journey to Newport

For parents / carers accompanying young children to school on the public bus the next services in either direction for onward journey or return home is 1006 (towards Newport) and 1038 (towards Yarmouth).

School Bus

There is no school bus service in place at the time of writing.

PLANS FOR THE DEVELOPMENT OF OUR SCHOOL

Increased accommodation:

Our current class structure is:

- Reception (Rainbow) Class - 19 children
- Class One - Years 1 & 2 - 33 children (17 in Year 1, 16 in Year 2)
- Class Two - Years 3 & 4 - 35 children (17 in Year 3, 18 in Year 4)

- Little Explorers Pre-School - 42 on register
- Breakfast & After-School Clubs - 10 on register
- Holiday Club - 25 on register (age range 2-14 years)

Our pupil numbers have risen steadily over the last few years and it is felt no longer appropriate to have mixed year groups, particularly in Class One. The LEA are therefore submitting a Planning Application on behalf of the school for the provision of a double mobile unit in which to re-house the Pre-School and its associated activities. This will make available the classroom space within the school building which they currently occupy, thereby allowing Years 1 and 2 to have separate classrooms.

The Planning Application is due to be submitted in Spring 2005 and it is hoped that if successful, this extra accommodation will be ready for the start of the new school year in September.

This development itself will not increase numbers of pupils travelling to school, providing as it does more appropriate accommodation for those already attending the school.

WHAT WE HAVE ALREADY ACHIEVED

- For many years several members of the local community, including the Headteacher, parents, pupils, governors, parish councillors, the local vicar and residents, have been deeply concerned about road safety issues around the school. These include the lack of pavement and speed of traffic along Station Road - made more hazardous by several blind bends. Various offices from the Isle of Wight Council have been involved in trying to find solutions to these problems. In the 2003/4 school year the speed limit along Station Road was reduced from 40mph to 30mph. This was as a

direct result of repeated requests from the school and parents, and from the Residents' Association.

- Three sets of flashing lights were installed on "School" signs - one on Station Road and two on the main road on either side of the Station Road junction. Two of these sets of lights are activated at peak times by a remote control unit kept in school and operated by a member of staff. The third set (on the main road to the east of the junction) were to be automatic and powered by solar energy. Unfortunately this proved unsatisfactory and the lights never worked. A replacement set were equally unsuccessful and it is understood that lights of a design to match those already in place are now on order via the relevant Council department.
- Three Sheffield hoops have been installed for securing bicycles.
- We have installed "Slow" signs in each direction on our access road, and "Stop" is painted on the access road at each end and also on the pathway itself to remind pedestrians to stop and check for vehicles before proceeding.
- The hedge between the pedestrian pathway and the access road has been cut back to half its original height (now 1m) to ensure adequate visibility for pedestrians and motorists.
- To keep the access and visibility clear at the school entrance at all times "School Keep Clear" has been marked on the road with zig zags to prevent cars parking.
- The school car park has been marked out to provide for a disabled space near to the school entrance. Designated spaces for "Staff" and for "Car Share / Visitors" have been marked out in order to improve the safety and efficient usage of our available space.
- Our **Car Sharing Scheme** was set up in Summer 2004. It was publicised to all parents / carers through several Newsletters and surveys. A Register is kept in the school office for parents to use. A parent / carer bringing children from another family to school is allowed to use the school car park - daily colour coded "tickets" available from the school office must be displayed in the car whilst making use of the car park.

Staff car parking spaces must be occupied by 8.30am and car sharers can then make use of the spaces immediately behind the staff cars (effectively blocking them in during this drop off time). In the afternoons, car sharers must be in place before 3pm when the children leave school and no cars leave the car park until 3.10pm when children are no longer moving about in the car parking area.

At the start of the Scheme the above arrangements were abused, by parents and staff members alike, but following reminders in Newsletters and Staff Memos, and attendance at school and Little Explorers staff meetings by the STP co-ordinator to explain the issues and answer queries / problems, such abuse has dramatically reduced.

Currently at least eight families daily or regularly car share and three members of staff also car share. We are working towards increasing this number substantially this term (Spring 2005), especially after parental consultation during January.

- The possibility of a **Car Sharing Drop Off Zone** has been investigated with the help of our School Travel Plan Advisor. This would involve the creation of extra space in our car park for a Drop Off Zone where parents/carers using the Car Sharing Scheme could drop children off - they would be met by a member of staff or duty parent and escorted into school. At present there is no turning circle to allow for such a drop off zone, so at least a small strip at the side of the school field would have to be surfaced (this strip serves no purpose and is usually muddy and rutted - where delivery vehicles regularly drive over it - presenting a minor hazard all through the winter).

Our STPA has also investigated the possibility of our access road being widened to allow for two directional traffic, without which a drop off zone would be unsafe. Our STPA has confirmed that at the present time such development of school fields and grounds, which would require planning permission, will not be given consideration by the Isle of Wight Council.

- **School Bus Service**

Provision of a school bus service is currently being investigated as one of our main ways of reducing the number of cars making daily journeys to and from the school.

Potential routes are being considered and local operators contacted to see if they could offer such a service, its cost etc.

Parents' meetings were held on 13th January 2005 to discuss the School Travel Plan and the road safety / traffic issues at the school. Views were sought from all parents (verbally and via a Questionnaire) regarding the provision of a school bus service, for which there was significant support. Parents who supported the bus proposal are now being asked to confirm the days upon which they would use the service to establish whether it will be viable.

Bus fares in the first instance would be £1.50 per child per trip if living more than 3 miles from school and £1 per child per trip if living within 3 miles. On this basis the service would rely on subsidy from the school.

A Questionnaire was circulated to parents / carers in January 2005 which identified several routes:

Totland and Freshwater	9	
Yarmouth	6	Total 17
Cranmore	2	
Carisbrooke	1	
Calbourne	4	
Newbridge	2	Total 19
Ningwood	4	
Thorley and Wellow	8	
Porchfield and Locks Green	4	
Shalfleet	5	Total 9

The returned Questionnaires, which include personal information, are held on file at Shalfleet School.

As of March 2005, parents are responding that the cost is too high, and they are concerned about younger children, who still need daily help settling into their classroom environment, travelling to school unaccompanied by parents / carers.

- **Child Drop Off Scheme**

Following Parent Consultation Meetings during January 2005, a "Child Drop Off Scheme" has been trialled whereby parents / carers registered on the Scheme drop their children off on Station Road by the school entrance into the care of one of three adult "supervisors", on station between 8.30am and 8.45am. These adults are clearly identified wearing florescent "road safety" coats. Children are then escorted into school and to their classrooms.

The Scheme was started on Monday 24th January with 20 children registered. By Wednesday 26th a further 10 children had signed up, and as at the beginning of March, 35 children are regularly using the Scheme. Currently operating in the mornings only, the Scheme has considerably reduced the number of cars parking along Station Road, and has prompted favourable comment from local residents.

- **Staggering Start/Finish Times**

Under consideration by Little Explorers Management Committee. Currently, pre-school children are accepted from about 8.40am onwards, (staff are already on site running the Breakfast Club) although the official start time is 9am. It is proposed that pre-school children should only be accepted from 9am onwards and not before (unless incurring Breakfast Club charges). The exception being those with older siblings in the primary school - these children will be accepted from 8.45am. This should have the effect of staggering the number of cars arriving at this busy time of the morning.

The current finish time of 3.30pm does not conflict with the primary school, although many parents with older children collect their pre-school children early - once they have collected their older siblings.

- **Rural footpath from Shalfleet Village**

We are working towards gaining support for a rural footpath from Shalfleet Village to somewhere in the vicinity of the school. This is an idea strongly supported by parents living in the village and would mean that children could safely walk or cycle from their homes to the school.

It has been suggested that such a footpath could form an extension of the coastal footpath route that covers much of the Isle of Wight and as such would be a valuable addition to the rural provisions made for locals and tourists alike.

Summary Of Issues Arising From Site Survey And What We Have Already Done

- Being located at least a mile away from all our pupils' homes, it is not practicable to offer walking or cycling as travel options to the majority of our pupils. A footpath from Shalfleet village would facilitate some pupils.
- The single lane entrance to the school, without a turning circle or drop-off point, creates congestion and potential danger for car-sharing parents.
- As car usage is high, due to the lack of viable alternatives and our rural location, we have a severe congestion problem in Station Road outside the school, extending to a blind bend in one direction and the junction with Main Road in the other.
- The limited pavement in Station Road forces many pupils and parents to walk along a congested road to enter the school.

- So far the Isle of Wight Council has not assessed the school for a School Crossing Patrol.
- There are no sites available for a safe Park & Stride scheme.
- It does not appear to be possible to develop the Drop-off Zone within the school grounds.
- The possibility of developing a Bus Service exists but is difficult, mostly due to cost and security issues.
- Staggered start/finish times may reduce congestion outside school.

These issues have been carried forward to the Action section of this Plan.

CONSULTATION

Initial Pupil Survey - Baseline Data

In April 2004 we circulated a Parent / Pupil Questionnaire to all parents and pupils at our school to find out:

How pupils usually travel to/from school

How pupils would like to travel to/from school

What would encourage pupils to either walk or cycle to school

How many people shared their journey by bringing others to school with them

Of our 87 pupils, we had 54 results which were:-

The results were - how pupils travel now:

Walk	2	4%
Cycle	3	5%
Car	47	89%
Taxi	1	2%

- how pupils would like to travel if they could choose:

Walk	8	15%
Cycle	15	27%
Car	15	27%
School bus	17	31%

This indicates that there is a willingness to move away from car use and towards walking, cycling and bus use.

We also asked the parents what would encourage pupils to either walk or cycle to school and how many people shared their journey by bringing others to school with them.

Pupils would walk and cycle, but what stops them is:-

Living too far away	56%
Lack of pavements and cycleways	31%

7% of children travel to school in a car sharing car - although not on a daily basis.

45% of parents do use the Horse & Groom car park facility to reduce congestion outside the school. However, what concerns parents is the danger of crossing Main Road (33%).

47% of parents would use a school bus with an adult supervisor on board, although only 11 parents would use this every day.

100% of parents answered positively when asked if they would like to see road safety training in school.

A full summary of answers to all the questions asked on the Questionnaire can be found at Appendix D. Completed Questionnaire forms, containing personal information, are held on file at Shalfleet School.

Travel Survey

A "school gate" survey was conducted during the week commencing Monday 11th October 2004 to ascertain how people were travelling to and from school, whether they had car shared, and where they had parked.

- Averaged out over 4 mornings (including those arriving early for Breakfast Club):
14% parked at the Horse & Groom, 62% on Station Road and 24% in the school car park.
- Averaged out over 3 afternoons:
26% parked at the Horse & Groom, 64% on Station Road and 10% in the school car park.
- One child walked daily to and from school, and on three mornings one or two children cycled.
- One disabled driver uses the school car park daily to deliver/collect one child.
- 3 children are dropped off at the school gate and make their own way into school.

A summary of the Travel Survey results can be seen at Appendix D.

Our data has been processed by the Isle of Wight Council's Safe Routes to School Team. Based on the postcodes of all pupils, they have produced a map showing where clusters of pupils live. A copy of this map is at Appendix E.

Monitoring Data

On 9th February 2005 we conducted a survey of every school pupil to ascertain how they currently travel to school, and how they would like to travel to school - see Appendix F.

In comparison to our Baseline Data of April 2004, we have achieved the following:-

HOW PUPILS CURRENTLY TRAVEL	April 2004	February 2005	Change (%)
Walk	2	2	0%
Cycle	3	0	-100%
Car/taxi	48	67	+40%
Car share	no data	14	
Bus	no data	0	
HOW PUPILS WOULD LIKE TO TRAVEL			
Walk	8	15	+88%
Cycle	15	28	+87%
Car/taxi	15	7	-54%
Car share	no data	9	
Bus	no data	14	

Car Share Scheme

Currently at least eight families daily or regularly car share and three members of staff also car share. We are working towards increasing this number substantially this term (Spring 2005), especially after parental consultation during January.

Breakfast Club / Little Explorers Pre-School

We conducted a survey of users, carried out over the week commencing 7th March 2005. See Appendix G.

This highlighted the following issues:

- The majority of those attending Breakfast Club, Pre-School and After-School Club currently travel in their own car (it should be noted that 6 of this number are either school or Little Explorers' staff members), with only a small number car sharing.
- The majority of people park in Station Road; a small number use the Horse & Groom car park, and a significant number use the school car park. Of those using the school car park, an average of 7 use Breakfast Club and so arrive at about 8am, those car sharing use the school car park, and most others are accompanied by younger or older siblings.
- Due to the Pre-School start time, use of Station Road and the school car park does not clash with school users. It should also be noted that Pre-School collection times vary with some of the younger children being collected before and/or after lunch.
- Due to the young age of the children the majority of parents are unwilling to use the Horse & Groom car park due to safety concerns about crossing the main road, especially if they are accompanied by more than one child.
- Due to the young age of the children concerned, most need to come to Little Explorers with their parent/carer.

Staff Survey

In January 2005 we carried out a Staff Survey of both the primary school and Little Explorers staff:

26 staff:

- 21 staff use own car (of which 2 are car sharing with other members of staff & 6 are bringing their own children to school, plus 1 is often dropped off)
- 6 members of staff travel in car sharing cars
- 1 always walks
- 3 walk or cycle during the warmer weather
- Of those staff travelling by car, 10 per day use the school car park, 6 use the Horse & Groom car park and the remainder park on Station Road.

Full details of Staff Survey with a summary of staff distribution and working hours can be found at Appendix D. Completed Questionnaires, containing personal information, are held on file at Shalfleet School.

Consultation with the School Community

In addition to consulting our pupils and their parents, we have also consulted the following parties:

Staff

Parents

Governors

School Travel Plan Advisor, linking to all Isle of Wight Council officers

Parish Council (Shalfleet)

Local residents (Ningwood & District Residents Association)

Local businesses (Horse & Groom Pub, Ningwood Nurseries)

Organisations which use the school facilities

Potential bus service providers

See evidence of above consultation at Appendix H.

Issues arising from Consultation

A dual-use path from Shalfleet would enable pupils, parents and staff to walk and cycle from Shalfleet village. This would only facilitate 6 pupils at present, but would have a positive impact on the wider community as it would provide a link to the Coastal Footpath.

A school crossing patrol from the Horse & Groom hard-standing across Main Road would facilitate the use of the car park facility away from Station Road.

A school bus service may require more than 11 pupils to make it viable. More promotion may be required.

The Car Share Scheme has proved successful and it is anticipated will improve with time.

Staff who do not already car share, walk or cycle could be encouraged to park at the Horse & Groom, thereby releasing space in Station Road and in the car park for a turning circle/drop-off zone.

Due to the young age of the children attending Little Explorers Pre-School, it is not reasonable to promote independent travel. As these children travel to / from the site at different times to the main school, we do not find there is a travel issue to this group. However, crossing and walking correctly on the road is promoted in the pre-school by talking to the children about how we cross the road.

ACTION

The Working Party has:

- Reviewed the current situation regarding travel at our school
- Looked at our plans to develop the school
- Reviewed what we have already achieved
- Conducted surveys of pupils, parents, staff
- Consulted with the Parish Council, local residents, businesses, taxi and bus operators.

This has highlighted that although we would like to, due to our location we are not able to increase walking and cycling to school by the majority of our pupils. We do wish to cut car congestion and make the road safer for our pupils, and encourage sustainable and independent travel by bus, where appropriate. Specific solutions to this include:-

- Continuation of Car Sharing Scheme
- Continuation of Child Drop Off Scheme
- Safe drop-off zone, especially for car-sharing parents
- Improved parking by car drivers on Station Road
- Extended pavement on Station Road
- School Crossing Patrol on Main Road
- A dual-use path from Shalfleet
- A school bus service maybe from West Wight, and from Carisbrooke
- Staff to park in Horse & Groom
- Staggered start/finish times

Aim of our School Travel Plan

As a result of our research we have decided to:-

1. Reduce the number of cars used in travelling to and from our school by means of our Car Sharing and Child Drop-Off Schemes
2. Encourage walking to and from school by those who live close enough
3. Encourage cycling to and from school by adults and older pupils
4. Improve safety in and around our school in terms of travelling and to make improvements to the physical environment in terms of travelling
5. Increase pupils awareness of environmental and health issues via our Healthy Schools membership

TARGETS

Aim	Target	How	Responsibility	When
To reduce the number of cars travelling to school	To increase participation of Car sharing Scheme for Parents	Promote through Newsletters, parents meetings, leading by example.	Working Party and parents	Review by WP May 2005
		Raise awareness of Scheme to new parents at Induction Meetings, and in school policy documents	Premises & Equipment Comm./HT	Summer term 2005
		Ensure information contained in school prospectus is updated	HT	annually
	To increase take-up of Car sharing Scheme for Staff	Promote at Staff meetings & via staff memos	HT	Termly review
		Promote to new staff through induction procedures	HT	Summer term 2005
		Ensure all school community are aware that staff are making these efforts through Newsletters	Working Party / HT	Termly reviews
	To develop a School Bus Service	Continue to research potential bus service provision including costings and funding	Working Party / School	Review by WP May 2005
		Continue to raise awareness with parents to develop a commitment, through presentations at Parents Evenings, Newsletters, etc.	Working Party / School	Review by WP May 2005
		Develop support from Governors at Governors Meetings	Working Party / Chair of Governors	Agenda item at every full Governors' Meeting
To reduce congestion outside the school	To increase numbers using the Child Drop-Off Scheme	Promote scheme through Newsletters & encouragement at the school gate	Working Party / parents / School	Immediate & on-going. WP review May 2005
		Continue to pursue possibility of extending drop off zone in school	School with STP Advisor / Property Services	Annual review
	To increase take-up of Horse & Groom parking facility by parents	Continue to maintain relationship with Horse & Groom	Working Party	Review May 2005
		Promote use of facility through Newsletters	Working Party / HT	Review May 2005
		Establish hard standing at crossing point	Horse & Groom	May 2005
	To develop a School Crossing Patrol on Main Road	Request School Crossing Patrol Officer at IWC to perform risk assessment	IWC	June 2005

Aim	Target	How	Responsibility	When
	Adherence to site start/finish times	Inform parents/carers that pre-school children should only be accepted from 9am onwards and not before (unless incurring Breakfast Club charges). The exception being those with older siblings in the primary school - these children will be accepted from 8.45am. (Newsletter/verbal)	Pre-School Management Committee with Pre-School Manager & Staff	From 21 st Feb (post ½ term)
To improve road safety outside our school	To improve the standard of parking by car drivers	Raise awareness of importance of safe, considerate driving through Newsletters	HT	See Newsletter of 14.3.05 / on-going.
		Identify issue in School Prospectus	Working Party / HT	Sept. 2005
		Include in School Induction meetings	School / HT	Sept. 2005
	To extend the pavement in Station Road	Continue 'friendly' approach to landowners	Working Party	Review May 2005
		If landowners give permission to use their land, to pursue provision of pavement with Traffic Dept of IWC	Working Party / school	
	To explore other safe drop-off zones in the area	To continue liaison with nursery owner regarding use of their site	Working Party / school	Spring term 2005
To encourage walking and cycling to school	Support Shalfleet PC for rural footpath/cycleway from Shalfleet village	To write to Shalfleet PC formally supporting a footpath/cycleway link	Shalfleet PC	March 2005
	Encourage staff and older pupils to cycle	Improve cycle storage facilities (currently Sheffield hoops) to provide dry cover for bicycles	Working Party / school	For Sept. 2005
	To facilitate Road Safety Training	Arrange pedestrian Road Safety Training for pupils	School admin. & IoW Council Road Safety Dept David Randini Road Safety Presentation	25 th Feb. & 11 th March 2005 Mon 7 th March
To increase pupils' awareness of environmental and health issues	To develop Healthy Schools initiative	Healthy eating is part of current school focus. Input through PSHE, science & geography as appropriate. Weekly after school club "Get Moving!"	Nicky Metcalf - Healthy Schools Co-Ordinator	Termly review
	To engage in the Eco-Schools project	Investigate the possibility of future participation in the Eco-Schools project	School	For Sept. 2005

REVIEW, UPDATE AND MONITORING OF THE PLAN

This School Travel Plan will be drawn up with the assistance of the Isle of Wight Council's School Travel Plan Advisor. When the Plan has been drawn up it will be submitted to the Head Teacher, Chair of Governors, Manager of the Horse & Groom Public House and School Travel Plan Advisor for approval.

Quarterly Review

After the School Travel Plan has been approved, the Working Party will meet on a quarterly basis to review progress to date. These meetings will take place in September, November, February and May. Targets will be amended in the light of progress. Amended targets will be added to the Action Plan, and when targets are achieved the detail will be updated and transferred to Appendix I.

Annual Review

Every 12 months we will conduct a pupil/parent/staff survey to ascertain changes in mode of transport. The results of this will be added to the Plan (Appendix H) and we will review our targets in light of the survey results and quarterly reviews.

The 12 month review will include a copy being submitted to the School Travel Plan Advisor.

APPROVAL

Approval of this Plan

Our School Travel Plan has been drawn up with the support of the Headteacher and the Chair of Governors, who agree to undertake its objectives. The School Travel Plan Advisor of the Isle of Wight Council hereby signs the Plan, to confirm that it meets the quality assurance criteria specified by the DfT/DfES. The Plan is also signed by the Education and Transport sections of the Isle of Wight Council, as meeting all current local and government criteria.

As our Plan relies for some of its success on the good will of the Horse and Groom pub, we hereby gratefully acknowledge their kind support and ask them to sign up to the Plan.

MONITORING OF THIS PLAN

An annual review will take place and be submitted to the School Travel Plan Advisor.

The original of this Plan, and supporting documentation, are held by the School.